



## Andrew Lewis

Paralegal

St. Louis  
314 552 6113 direct  
314 667 3633 fax  
alewis@thompsoncoburn.com

### EDUCATION

- Webster University, Bachelor of Art in Legal Studies, 2012, Certificate of Web Design, 2012

### EMPLOYMENT

- Thompson Coburn LLP IP Paralegal, 2016-present IP Docket Clerk, 2012-2016

Andrew is a paralegal in the intellectual property practice area. He is currently working with both patent and trademark prosecution. He communicates with clients and acts as the primary contact between clients and their foreign associates.

Andrew drafts and files PCT patent applications and documents necessary for national phase filing. Andrew works closely with foreign associates on the prosecution of foreign patent applications. He reviews office actions and drafts correspondence to clients regarding deadlines, instructions, status reports and Notices of Allowance. Andrew reviews documents such as applications, search reports, office actions, and patent families for the preparation and filing of Information Disclosure Statements. Andrew researches various databases for information regarding status and ownership. He communicates with the PCT office regarding Status Reports and Written Opinions. He prepares Powers of Attorney and PCT request forms pursuant to current rules and regulations.

Andrew drafts the paper work for filing of foreign trademark applications and corresponds with foreign associates regarding the prosecution of applications into registrations. He also handles the filing and prosecution of International Registrations pursuant to the Madrid Protocol. Andrew drafts and files documents for the prosecution of domestic trademarks with the United States Patent and Trademark Office including Statements of Use, Declarations of Use, Extension of Time to File a Statement of Use Requests, Renewals, and Affidavits of Use and Incontestability. He researches national trademark databases and obtains executed Power of Attorneys and legalized copies of documents pursuant to various country laws.